

Nursery Worker Position
Mount Tabor United Methodist Church
3543 Robinhood Road
Winston-Salem, North Carolina

Mount Tabor UMC has an opening for a part time Nursery Worker. It is expected that the Nursery Worker of Mount Tabor United Methodist Church (MTUMC) have a genuine love for children, enjoy serving others, have a good working knowledge of nursery functions, and have the physical skills to perform various nursery-associated tasks. They must be open to learning and developing new skills to do this job in an increasingly effective way to better serve God, the church family and the surrounding community. This is a 4 - 5 hour per week position that serves 2-3 Sundays per month on a flexible, rotating basis.

GENERAL SUMMARY

The Nursery Worker will care for the children who are dropped off in the Nursery for Sunday morning worship as well as other worship services or events. The Nursery Worker will create a safe and caring environment in which our youngest disciples can thrive. At this age, we want our youngest disciples to know that they are loved by us and by God. Love comes from feelings of comfort and safety. Love comes through a gentle cuddle and the words "Jesus loves you" whispered. MTUMC Nursery workers will demonstrate love and create an experience full of love for all children.

QUALIFICATIONS

- You love God.
- You care about kids.
- You're committed to consistently investing in and caring for your few over a period of time.

ROLE

- **BE PRESENT:** Connect their faith to a community by showing up predictably and mentally.
- **CREATE A SAFE PLACE:** Embrace their physical needs. Keep them dry, keep them fed, keep them happy.
- **PARTNER WITH PARENTS:** Assure parents that their child is well loved and taken care of while in your care.
- **MAKE IT PERSONAL:** Know the children. Tell them that you love them and that Jesus loves them.
- **MOVE THEM OUT:** Engage them in their faith by singing, reading them Bible Stories and doing activities.

GENERAL DUTIES AND RESPONSIBILITIES:

- Work with the Nursery Coordinator to schedule staffing for Sunday morning and all other Church events.
- Be present on Sunday mornings (8:20 AM) and as needed for other special services or events until all children have been properly picked up at the end of all church services.
- Work with other nursery staff to ensure that rooms are clean, properly set up and appropriately staffed when needed.
- Provide leadership and supervision for nursery volunteers, both adults and youth.
- Welcome families warmly, ensuring that caring adults feel comfortable leaving their children in the Nursery.
- Assist with children drop-off and pickup.
- Lead prepared activities helping our youngest disciples grow in their faith.
- Ensure that the facilities are clean and secure after all the children have departed.
- Follow and uphold all nursery policies and procedures.
- Attend meetings and training sessions for continued education.
- Share the love of Jesus with children and their families.

REQUIREMENTS:

- Must be 18 years of age and a high school graduate.
- Related experience preferred.
- Must possess the physical capabilities to perform all tasks associated with the position.
- Must have or obtain Certification for Safe Sanctuaries (provided through MTUMC).
- Must have the ability to function in a Christian environment and be willing to share their faith message.
- Must have good communication and interpersonal skills (with all ages).

The above statements are intended to describe the general nature and scope of work being performed by persons assigned to this classification. They are not intended to be construed as an exhaustive list of all duties, skills and responsibilities required.

The church will complete a background and criminal check as well as require a drug test prior to employment.

APPLICATION PROCESS AND PROCEDURES

The job description and a Mount Tabor job application are located at:

<https://www.mttaborumc.org/employment-opportunities>

The job application can be downloaded, completed, and saved as an attachment for email. **We also require your resume**. Email attachments should include first and last name in any file name you create. Contact Marcey Davis with Mount Tabor UMC Church Children's Ministries (336-765-5561 ext. 1013) with any questions about the application process. Once the application is completed, please submit it to:

Marcey Davis, Director of Children & Family Ministries
marcey.davis@mttaborumc.org

Applications will be accepted for this position until the position is filled.